

BRIGHTVIEW PREPARATORY ACADEMY, CORP
BOARD MEETING MINUTES
September 19th, 2022

- A.** Charles Barnett: Called meeting to order at 4:30pm
Roll Call, all board members are present

Board Members	(P) Present	(A) Absent
Marcos Moran		X
Charles Barnett	X	
Jorge Piedra		X
Katherine Rice	X	
Lourdes Ballina	X	
Jourdan Weltman		X
Luis Enriquez	X	

Others in attendance: Joseph Vila, Maria Alba-Quesada, Rafael Villalobos, and Luis Sullivan

- B.** Charles Barnett: Opens the floor to public comment. There is no public comment.
- C.** Charles Barnett calls the board members attention to the meeting minutes on the consent agenda. There were no questions. Luis Enriquez motions to approve the meeting minutes, Lourdes Ballina seconds it, and motion passes unanimously.
- D.** Governmental Affairs update was given by Mr. Luis Sullivan on behalf of the Arza Consulting Group.
- E.** Agenda Items
1. Principal's Report:
 - i. Mr. Villalobos gives an update on enrollment. States that the school has three new applicants and that the current enrollment is at 127 students.
 - ii. An update was given on the faculty and staff, stating that one of the kindergarten teachers resigned, and the school has a running ad on Indeed.com to fill that position.
 2. Teacher Salary Increase allocation: Joseph Vila proposes that the teacher salary increase allocation be used to close the gap between the \$45,000 and the \$47,500. He also proposes these funds be used to provide salary increases to an ESE specialist and an ESOL compliance liaison. The

school has two teachers that meet the certification requirements and Mr. Vila proposed the board vote to allow EDUCATIO Management to allocate these funds as outlined. Luis Enriquez calls for a motion to allow EDUCATIO to allocate the funds appropriately. Lourdes Ballina seconds the motion, and the motion passes unanimously.

- F.** Facilities Update was given by Mr. Joseph Vila. He mentions they were able to acquire the TCO for the entire building with an exception that the students do not use the playground equipment. The TCO is valid until March 2023, however, the landlord is working with an architect to submit drawings required by the city of Hialeah to get the final CO with no exceptions. In the meantime, students are using two empty classrooms on the second floor for indoor PE and Recess.
- G.** Financial Requirements: There is an allocation in the budget to contract services for accounting. EDUCATIO will provide all necessary documentation to complete monthly financials. Mr. Vila states that the July and August financials will be submitted on September 30th.

Charles Barnett calls for a motion to adjourn the meeting.

Meeting adjourned at 4:46pm



Charles Barnett, Board Chairman