

BRIGHTVIEW PREPARATORY ACADEMY, CORP
BOARD MEETING MINUTES – *May 25th, 2023*

- A.** Charles Barnett: Called meeting to order at 6:33pm
Roll Call, all board members are present

Board Members	(P) Present	(A) Absent
Marcos Moran		X
Charles Barnett	X	
Luis Enriquez		X
Katherine Rice	X	
Lourdes Ballina	X	
Jourdan Weltman	X	

Others in attendance: Joseph Vila, Rafael Villalobos, and Maria Alba-Quesada.

- B.** Charles Barnett: Opens the floor to public comment. There is no public comment.
- C.** Mr. Barnett calls the board members' attention to the meeting minutes on the consent agenda. There were no questions. Jourdan Weltman makes a motion to approve the meeting minutes, Katherine Ganden-Rice seconds the motion, and the motion passes unanimously.
- D.** Governmental Affairs update was given by Maria Alba-Quesada on behalf of the Arza Consulting Group.
- E.** Resignation Letters: Charles Barnett calls the board's attention to the resignation letters of Dr. Marcos Moran and Mr. Jorge Piedra. Asks the board to make a motion to accept the resignation of both members. Jourdan Weltman makes a motion to accept their resignation letters. Lourdes Ballina seconds it. The motion passes unanimously.
- F.** Agenda Items
1. Principal's Report:
 - i. Mr. Villalobos explained the results from the PM3 Data.
 - ii. Mr. Villalobos informed the board that there are a few grants available to Brightview. Asks the board to make a motion to approve the ESSER Supplemental Grant to be used for Summer School. Ms. Rice makes a motion to approve the ESSER Grant. Ms. Ballina seconds it, and the motion is unanimously passed.

iii. Mr. Villalobos also gave an update about the school's projected enrollment for SY 23-24. States that at this point we have 148 students confirmed for next school year.

- G.** Educatio Management: Mr. Joseph Vila informs the board that the NSLP needs a financial policies and procedures manual. Asks the board to make a motion to approve the manual provided. Mr. Barnett advises the board that the manual needs some revision and should be voted later.
- H.** Referendum Funds: Mr. Vila explains how Dan Rishavy and the accounting team divided the funds and how they will be disbursed to each teacher by June 30th, 2023. Mr. Vila asks the board to make a motion to approve the disbursement of funds. Ms. Weltman makes a motion to approve. Ms. Rice seconds the motion and the motion passes unanimously.
- I.** CPA Audit: Mr. Vila asks the board to approve contracting King and Walker. Jourdan Weltman makes a motion to approve. Lourdes Ballina seconds it and the motion passes unanimously.
- J.** Facility Update: Mr. Vila gives an update on the facility. Some improvements will be taking place during the summer.
- K.** Projected Budget SY 23-24: Mr. Vila gives a brief explanation on the projected budget for next school year. Asks the board to adopt the projected budget. Ms. Ballina makes a motion to approve. Ms. Weltman seconds it, and the motion passes unanimously.
- L.** Monthly Financials: Mr. Vila asks the board to approve the April Financials. Ms. Ballina makes a motion to approve. Ms. Rice seconds the motion and the motion passes unanimously.

Charles Barnett calls for a motion to adjourn the meeting.

Meeting adjourned at 7:02pm



Charles Barnett, Board Chairman

