

BRIGHTVIEW PREPARATORY ACADEMY, CORP
BOARD MEETING MINUTES – August 29th, 2023

- A.** Charles Barnett: Called meeting to order at 6:32pm
Roll Call, all board members are present

Board Members	(P) Present	(A) Absent
Charles Barnett	X	
Luis Enriquez		X
Katherine Rice	X	
Lourdes Ballina	X	
Jourdan Weltman	X	

Others in attendance: Joseph Vila, Dr. Tony Arza, Rommy Rodriguez and Maria Alba-Quesada.

- B.** Charles Barnett: Opens the floor to public comment. There is no public comment.
- C.** Mr. Barnett calls the board members' attention to the meeting minutes on the consent agenda. There were no questions. Katherine Rice makes a motion to approve the meeting minutes, Jourdan Weltman seconds the motion, and the motion passes unanimously.
- D.** There were no Governmental Affairs updates given. However, Dr. Tony Arza advised the Board that the next Charter School Conference will be held on October 18-20th 2023 in Orlando.
- E.** Rommy Rodriguez mentions that the school is fully staffed with Certified Teachers. She also mentions there has been a decrease in enrollment, but they are continuously working on marketing and recruitment.
- F.** Mr. Vila calls the board's attention to the updated Annual Board Meeting Schedule, states that an additional board meeting will take place on September 26th to address the revised by-laws. He also mentions there will need to be a board resolution for the terms of all board members and their roles.
- G.** Mr. Vila asks Dan Rishavy to give the board an update on the July Financials. Mr. Rishavy states that in July there was a positive fund balance of \$12,000, which was great for the year-end budget. Mr. Charles Barnett asks the board if there are any questions. No questions made. He then asks the board to make a motion to approve the July Financials. Ms. Weltman makes a motion to approve

the July Financials. Ms. Ganden-Rice seconds the motion and the motion passes unanimously.

- H. Dan Rishavy then addresses the annual budget. Mentions that there is a surplus of \$12,280. Mentions the contributions from the sponsor, the landlord and the management company have helped maintain a viable and healthy budget. Mr. Barnett asks the board if there are any questions regarding the annual budget. Lourdes Ballina makes a motion to approve the annual budget. Ms. Ganden-Rice seconds it and the annual budget passes unanimously.
- I. Mr. Rishavy then addresses the CPA Audit documents that were provided. States there was an audited fund balance of \$28,420, the exact amount shown in the June Financials. Meaning it was a perfect and clean audit. He also mentions that the management audit representation letter was also provided and that signatures are required by the board chair, treasurer, and the management company before being submitted. Charles Barnett asks the board to make a motion to approve the audit report and the letter. Ms. Weltman makes a motion to approve both documents. Lourdes Ballina seconds it and the motion pass unanimously.

Charles Barnett calls for a motion to adjourn the meeting.

Meeting adjourned at 7:01pm



Charles Barnett, Board Chairman