

BRIGHTVIEW PREPARATORY ACADEMY, CORP  
BOARD MEETING MINUTES – September 26th, 2023

- A.** Charles Barnett: Called meeting to order at 1:05pm  
Roll Call, all board members are present

Board Members	(P) Present	(A) Absent
Charles Barnett		X
Luis Enriquez	X	
Katherine Rice	X	
Lourdes Ballina	X	
Jourdan Weltman	X	

Others in attendance: Joseph Vila, Dr. Tony Arza, Rommy Rodriguez and Maria Alba-Quesada.

- B.** Ms. Jourdan Weltman: Opens the floor to public comment. There is no public comment.
- C.** Ms. Weltman calls the board members' attention to the meeting minutes on the consent agenda. There were no questions. Katherine Rice makes a motion to approve the meeting minutes, Lourdes Ballina seconds the motion, and the motion passes unanimously.
- D.** The Governmental Affairs updates were given by Dr. Tony Arza. He also reminded the board that the Charter School Conference will be held on October 18-20<sup>th</sup> 2023 in Orlando. Mentioned that if anyone is interested in attending that the school will later reimburse the members who attend.
- E.** Rommy Rodriguez mentions that the school has completed the PM1 FAST Assessments. She provided the board with a detailed analysis of the data and provided an action plan for improvement going forward.
- F.** Mr. Vila mentions that the school passed Stage I of the CSP Grant application and has been invited to participate in the Stage II application process. The Stage II application is due October 16<sup>th</sup>, and the board meeting will be held prior to submission, for approval of the CSP proposed budget.
- G.** The next item on the agenda, are the Governing Board By Laws, Mr. Vila then calls the Board's attention to the Governing By Laws. Mentions that the current by laws state that a quorum is 65% of members attending. Since the Board is currently at 5 members, he recommends the by-laws be revised to a majority

number of members attending rather than a percentage. He recommends the number should be 3 out of 5 members. Ms. Weltman asks the board if they have any questions, and that she will entertain a motion to revise the by-laws. Ms. Ganden-Rice makes a motion to revise the by-laws. Luis Enriquez seconds the motion, and the motion unanimously passes.

- H. Mr. Vila mentions that there are two open roles within the Board of Directors. He recommends the board to vote on a new Vice-Chair and a new Secretary. Ms. Weltman asks the Board to make a motion on the open Board Member roles. Ms. Ganden-Rice makes a motion for Jourdan Weltman to be the new Vice-Chair. Ms. Ballina seconds the motion, and the motion unanimously passes. Lourdes Ballina makes a motion to for Katherine Ganden-Rice to be the new Secretary. Luis Enriquez seconds the motion, and the motion unanimously passes.
- I. Mr. Vila states the August Financials were not completed with ample time for the Board to review them, therefore they will be provided at the next meeting.
- J. Mr. Vila calls Mr. Rishavy to explain to the Board the different scenarios of the revised annual budget. Mr. Rishavy provides the board with an explanation of how the USDA and CSP grant funds will benefit the annual budget and provides the board with 4 possible projections. Ms. Weltman asks the board members if they have any questions, and that she will entertain a motion to approve the budget. Dr. Arza asks Mr. Rishavy and Mr. Vila if this is the final budget; and if this is the budget that the board needs to approve being that there are four scenarios and it is unclear what the board is approving, considering that the projections are not finalized, and that a final revised budget will be provided at the next meeting. Ms. Weltman asks the board if there are any questions and that she will entertain a motion to approve the four possible projections of the annual budget. Ms. Ballina makes a motion to approve the projected budget. Mr. Enriquez seconded the motion and the motion unanimously passed.

Jourdan Weltman calls for a motion to adjourn the meeting. Ms. Ballina makes a motion to close the meeting. Mr. Enriquez seconded the motion and the motion passed.

Meeting adjourned at 1:40pm



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Charles Barnett, Board Chairman